



NEW JERSEY DEPARTMENT OF AGRICULTURE
 200 RIVERVIEW PLAZA
 P.O. BOX 330
 TRENTON, NJ 08625-0862



NOTICE OF JOB VACANCY

TITLE: Farmland Preservation Regional Coordinator (TES - Temporary Employment Services) (Hourly position limited to 944 hours in a fiscal year)	ANNOUNCEMENT #: 08-25	ISSUE DATE: 5/14/25 CLOSING DATE: 6/15/25
SALARY RANGE: \$35.00-45.00 per hour (based upon experience)		<input type="checkbox"/> DEPARTMENT WIDE <input type="checkbox"/> STATEWIDE <input checked="" type="checkbox"/> GENERAL PUBLIC
LOCATION: SADC, Trenton, NJ The assigned regions in New Jersey will be determined based on the successful candidate's location and regional knowledge.		

JOB DESCRIPTION

Under the direction of SADC supervisory staff, manages and coordinates farmland preservation initiatives, outreach, and easement and/or fee simple applications for preservation through multiple funding programs and in coordination with County Agricultural Development Boards, Municipal Agriculture Advisory Committees, Nonprofit entities, and with farmland owners directly.

The successful candidate will have a strong ability to manage complex acquisition projects, a solid ability to communicate effectively, maintain and share accurate information, utilize Microsoft SharePoint, One Note, Word, Excel and Outlook effectively; be familiar with farmland preservation closing related documents including title work, surveys, deeds and deeds of easement; have the ability to understand and apply rules, policies and precedence; perform outdoor field work on farms, meeting with farmland owners and operators and assisting with processing applications during all seasons, varying weather conditions and uneven terrain.

REQUIREMENTS

EDUCATION: Must have graduated from an accredited college or university with a Bachelor's degree

NOTE: Official transcripts and diploma are required for interview.

FOREIGN DEGREES: Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated by a reputable evaluation service at your expense. The evaluation must be included with your submission and failure to submit the required evaluation may result in an ineligibility determination.

LICENSE: Selected candidate will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

AUTHORIZATION TO WORK: Selected candidate must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship, and Immigration Services regulations.

NOTE: The State of New Jersey does not provide sponsorships for permanent residency to the United States or work visa.

IMPORTANT NOTICE

Effective September 1, 2011, NJ PL 70 (NJ First Act), requires all State employees must reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless an exemption is obtained. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

ELECTRONIC FILING INSTRUCTIONS

Interested applicants must email a cover letter, including the announcement number, resume, and transcripts by the closing date of this Notice of Job Vacancy to njdajobs@ag.nj.gov.

SAME PROGRAM INFORMATION

SAME APPLICANTS: If you are applying under the NJ "SAME" program, your supporting documents (Schedule A or B letter), must be submitted to njdajobs@ag.nj.gov along with your resume, cover letter, announcement number, and transcript (if position has a degree requirement) by the closing date indicated above. For more information on the SAME Program visit their Website at: <https://nj.gov/csc/same/overview/index.shtml>, email: CSC-SAME@csc.nj.gov, or call CSC at (609) 292-4144, option 3.

BENEFIT(S)*

*Pursuant to the State/Department's policy, procedures and/or guidelines.

TES benefits include: Earned Sick time

The New Jersey Department of Agriculture is an Equal Employment Opportunity Employer